

## Glacier Park Elementary School Student Drop-Off/Pick-Up Procedure

**Office:** [gpoffice@tahomasd.us](mailto:gpoffice@tahomasd.us) or 425-413-3700

**Transportation:** 425-413-3220

**School Hours:** Morning Session  
Afternoon Session

**8:15-10:45** (Drop-off begins at 8:05)  
**12:15-2:45** (Drop-off begins at 12:05)

### **BUS TRANSPORTATION:**

- Students may only ride the bus assigned to their neighborhood. Due to Covid protocols, bus passes will not be issued for alternate routes (i.e., going home with a friend).
- If your child normally rides a bus home, and you need to pick them up on a particular day, please provide a note to your child's teacher at the beginning of class.

### **STUDENT DROP-OFF:(See attached map)**

- Due to COVID-19 protocols, we are unable to have students wait in a group prior to the beginning of class. Please do not drop-off students prior to **8:05 am** or **12:05 pm**.
- Pull into Zone 3 in front of the office. Follow signs to pull up as far as possible to allow more cars in from the street.
- **Students in 1st-5th grade**
  - Students will remain in their cars until 8:05 or 12:05.
  - At 8:05 (am session) and 12:05 (pm session) students only will exit their car quickly and walk directly to class. Staff will be available to assist students as needed.
    - Classrooms 103-604 - Students will walk on the sidewalk in front of the gym and enter the Zone 4 gate.
    - Classrooms 101 (Visaya) and 102(Chapman) - Students will walk on the sidewalk in front of the kindergarten playground to access their rooms.
- **Parents/guardians of kindergarten students** will park and escort students to kindergarten drop off location (Blevins/McMullen kinder playground; Mosti/Watkins bus gate)
- Parents/guardians will not be allowed on the playground behind the school due to distancing needs at classroom doors.

### **STUDENT PICK-UP (See attached map)**

- Dismissal begins at **10:45** (am session) and **2:45** (pm session)
- Parents/guardians who are meeting students in Zone 1 (north gate) or Zone 4 (south gate) to walk home with students should follow physical distancing guidelines.
- Parents/guardians picking up students in Zone 3 are to remain in their cars as they follow the signs to the pick-up area and wait for students.
- Parents/guardians of kindergarten students will park and meet their student in the kindergarten drop off location (Blevins/McMullen kindergarten playground; (Mosti/Watkins bus gate)
- The office must be notified of changes to student's dismissal plans by 9:30 (am session) and 1:30 (pm session).
  - If you need to pick up your child in the middle of their school day, please call the office and remain in your car. A staff member will bring your child out.

